



# World Safety Organization

## National Office for India

### WSO (State) Level OHS&E Awards 2024

#### APPLICATION FORM

Please read the information about the Awards, including the Awards Terms and Conditions prior to submitting your entry.

Your completed application form should be submitted to [awards@worldsafety.org.in](mailto:awards@worldsafety.org.in). We will confirm receipt once the application has been received. If you have any questions, you can contact us via email to [awards@worldsafety.org.in](mailto:awards@worldsafety.org.in). (or) call us @ +91 9833354839 / +91 7760572999/+91-7200193771

#### SECTION-1: YOUR DETAILS

If entering more than one award, you need to complete a separate application form for each entry.

Contact Person Name	:	_____
Designation	:	_____
Job/ Dept	:	_____
Name of the Organization/ Unit	:	_____
Sector Type	:	_____
Award Category Type	:	_____
Client Name (If Applicable)	:	_____
GST Number and State	:	_____
Address for Tax Invoice	:	_____
City/ District	:	_____
State and Pin code	:	_____
Name and Contact No of HOD	:	_____
Participation in WSO INDIA Award Previously	:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Membership Status	:	<input type="checkbox"/> WSO Member <input type="checkbox"/> Non WSO Member
WSO Member Number (If yes)	:	_____
Email	:	_____
TEL/ Mobile Number	:	_____



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## SECTION-2: AWARDS CATEGORIES

Tick the award category you are entering and whether you are nominating yourself or someone else.

Individual Achievement -Nominees work location must be within India.

### ☐ CONSTRUCTION SECTOR

- ☐ Workplace OHSE Excellence Award
- ☐ Construction OHSE Excellence Award
- ☐ Infrastructures OHSE Excellence Award
- ☐ Buildings OHSE Excellence Award
- ☐ Road Safety Excellence Award
- ☐ Metro Rail OHSE Excellence Award
- ☐ Railways Safety Excellence Award
- ☐ Environment Excellence Award
- ☐ ESG Performance in Green Building
- ☐ ESG Performance in Sustainable Development
- ☐ ESG Performance in Construction Waste Management
- ☐ Fire Safety Excellence award
- ☐ Mining Safety Excellence award
- ☐ CSR Initiative on Project Award

### ☐ MANUFACTURING SECTOR

- ☐ Workplace OHSE Excellence Award
- ☐ Manufacturing OHSE Excellence Award
- ☐ Factory OHSE Excellence Award
- ☐ MSME OHSE Excellence Award
- ☐ Innovative Product OHSE Excellence Award
- ☐ Oil & Gas OHSE Excellence Award
- ☐ Power Generation OHSE Excellence Award
- ☐ Green Cross OHSE Award
- ☐ Fire Safety Excellence Award
- ☐ Environment Excellence Award
- ☐ ESG Performance in Carbon Capture and Storage
- ☐ Outstanding ESG Performance in Electric and Hybrid Vehicles
- ☐ ESG Performance in Renewable Energy
- ☐ ESG Performance in Sustainable Transport
- ☐ ESG Performance in Air and Water Quality
- ☐ ESG Performance in Energy Efficiency
- ☐ ESG-compliant Automotive Manufacturer
- ☐ CSR Excellence Award



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#### ☐ SERVICE SECTOR

- ☐ OHSE Service Excellence Award
- ☐ OHSE Institutional Excellence Award
- ☐ OHS&E Educational Excellence Award
- ☐ OHS&E Scientific Research and Development Award
- ☐ Concerned Company OHS&E Award
- ☐ Concerned Organization OHS&E Award
- ☐ Concerned Institution/ Service Excellence Award
- ☐ Emergency Care- Trauma Care Hospital Award
- ☐ Environment Excellence Award
- ☐ ESG Performance in Corporate Governance
- ☐ ESG Performance in Patient Safety
- ☐ ESG Performance in Risk Management
- ☐ ESG Performance in E-waste Management
- ☐ ESG Performance in Sustainable Data Centers
- ☐ ESG Performance in Risk Management
- ☐ ESG Consultancy of the Year
- ☐ Security and Fire Excellence Award
- ☐ Green Institutional Award
- ☐ CSR Award for Clean India
- ☐ CSR Excellence Award
- ☐ WSO State Office of the Year

#### ☐ INDIVIDUAL ACHIEVEMENT

- ☐ OHSE Leadership Excellence award
- ☐ Young OHSE Professional Excellence Award (Under 40)
- ☐ Rising Stars of OHSE Award (Under 35)
- ☐ OHS&E Person of the year
- ☐ Woman at Work OHSE Leadership Award
- ☐ Women OHSE professional of the year Award
- ☐ Inspiring Women in OHSE
- ☐ Women Super Achiever Award
- ☐ Outstanding OHSE Student Section Award
- ☐ ESG Leader of the Year - Head of Environmental, Social and Governance
- ☐ ESG Best Performer of the Year
- ☐ Employee Engagement ESG Programme of the Year
- ☐ ESG Leader of the Year - Head of Corporate Social Responsibility
- ☐ Outstanding OHSE Educator Award
- ☐ Distinguished OHSE Service Award
- ☐ Concerned OHSE Professional Award
- ☐ Digital India contributor Award
- ☐ Outstanding Occupational Health Initiative
- ☐ Outstanding Occupational Health Practitioner

Before Submission, the information given in the Application form shall be verified for correctness and got approved by the Management Representative.

No award shall be granted to a Factory/Company /Organization, if it has been convicted for any contravention with regard to occupational Health, Safety and Environment provisions and /or if any fatal accident/s occurred during the assessment period.



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#### SECTION-3: AWARDS ENTRY

Please write a statement explaining how you or the individual, team or organization you are nominating meet the criteria for your chosen Award. Your explanation should include examples and evidence of how the criteria has been met.

Your statement should be no more than 700 words. You can provide up to 5 pieces of supporting evidence (photographs, images, graphs, videos, presentations etc.)

**Please note, some or all of the work and benefits need to have been achieved between 1<sup>st</sup> January 2023 and 31<sup>st</sup> December 2023**

1)EXECUTIVE SUMMARY The summary must be brief; do not exceed 350 words. Include the background and description of the hazard(s), length of exposure to the hazard, the new technology/innovation, and the implementation date.

Note: This summary may be used in communications to describe award winners, so, it must not contain any private or confidential information.

2)OPERATION DETAILS Provide a brief description of the operation and method; do not exceed 250 words:

3)How were the hazard(s) identified? Did you use leading or lagging indicators (Audit/assessment, a near miss, injury or fatality, incident reporting, etc.)?

4)What objectives have been set for 2024 in relation to Occupational, Health, Safety, Environment, Sustainability and Welfare? Explain why these objectives were selected.

5)Describe the arrangements, using examples, that you have in place for ensuring that any contractor providing services at your site complies with your organisation's Occupational, Health, Safety, Environment, Sustainability and welfare policies, procedures and objectives.



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6) What examples are there of Occupational, Health, Safety, Environment, Sustainability and welfare initiatives that go beyond mere legal compliance at this site and what impact have these had?

7) Set out the organisation's key Occupational, Health, Safety, Environment, Sustainability and welfare policies currently in place at your site. Please include a brief summary of how you ensure your policies align with relevant Occupational, Health, Safety, Environment, Sustainability and welfare legislation. Describe the main channels for communicating the policies to staff at your site.

8) What access do your senior managers have to be competent towards Occupational, Health, Safety, Environment, Sustainability and welfare assistance as required under the management of Occupational, Health, Safety, Environment, Sustainability and welfare at work regulations?

9) What arrangements are in place for consulting with staff on issues relating to Occupational, Health, Safety, Environment, Sustainability and welfare?

10) Describe the procedures and processes you have in place at your site to address concerns raised by staff about their Occupational, Health, Safety, Environment, Sustainability and welfare. Provide at least three examples of how these concerns raised have been addressed.

11) How do senior management actively and regularly promote a positive attitude towards Occupational, Health, Safety, Environment, Sustainability and welfare during their interactions with staff?

12) Describe the arrangements you have in place for auditing your site's Occupational, Health, Safety, Environment, Sustainability and welfare policies and procedures. Detail three examples of how you have implemented an audit outcome and/or recommendation.



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13)What Occupational, Health, Safety, Environment, Sustainability and welfare training have directors, Managers and supervisors received in the last 12 Months?

14) Status of Occupational, Health, Safety, Environment, Sustainability Audit. Are you certified for ISO 45001 and 14001, if so, since when?

15)What are the special features of Occupational, Health, Safety, Environment, Sustainability and welfare management in the organization, which make it a strong applicant for the award.

16) Does the Company have any awareness campaign of the CSR initiatives for community? Does the Company use social media channels for its awareness campaigns?

17) What are the resources dedicated to Sustainable Investing?

18) How do your ESG commitments influence your financials?

19)How do you develop a global approach to ESG?

20)How is CSR integrated into corporate strategy, goal setting, decision making and reporting of the Company?



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#### SECTION 4: SUPPORTING REFERENCE

Have you attached the supporting documents;

☐ PHOTOGRAPHS

☐ IMAGES

☐ GRAPHS

☐ VIDEOS

☐ PRESENTATIONS

☐ OTHERS (if any) : \_\_\_\_\_

#### SECTION 5: PAYMENT DETAILS

Name of Sector /Category of Award Applied: \_\_\_\_\_

Payment Type : ☐ Bank Cheque Ref. No.: \_\_\_\_\_

☐ RTGS/NEFT/IMPS Ref. No.: \_\_\_\_\_

☐ DD Ref. No.: \_\_\_\_\_

☐ UPI Ref. No.: \_\_\_\_\_

☐ Amount without GST: \_\_\_\_\_

☐ Amount with GST : \_\_\_\_\_

☐ Date of Payment : \_\_\_\_\_

(Note: Cheque/ DD shall be made in favor of "WSO INDIA "Payable at Chennai)

#### SECTION 5: DECLARATION

I state that I have reviewed the information provided by my organization in this application and confirm this is to be correct and update.

I agree, on behalf of my organization, to abide by the WSO (State) Level OHS&E Awards Terms and Conditions mentioned in the guidelines and accept that the decisions of the Jury will be final. I certify that the organization complies to all administrative, statutory and legal provisions various grants /clearances/approvals/consents etc.

AUTHORIZED  
SIGNATORY : \_\_\_\_\_

NAME : \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

DATE : \_\_\_\_\_

**\*Applications which are not signed will not be considered.**

Please submit your application form and any supporting documents to [awards@worldsafety.org.in](mailto:awards@worldsafety.org.in) and supporting documents submission via [www.wetransfer.com](http://www.wetransfer.com)





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#### HOW TO APPLY FOR AWARDS

- The Application Form is available for free download at WSO India website
- Application should be submitted only in the prescribed format.
- Read carefully the Rules & Regulations and Instructions for filling-up & submission of the application form.
- The Application Form shall be submitted online as an environment protection initiative.
- All applications must be submitted in English
- The Application Form to confirm your site/unit's participation.
- For multiple site/units' participation from the same organisation, submit the application form separately for each site/unit
- Assessment report/ presentation shall be submitted online through email: [awards@worldsafety.org.in](mailto:awards@worldsafety.org.in) (or) [wsoawards2024@gmail.com](mailto:wsoawards2024@gmail.com) along with a payment in the form of Demand Draft towards a processing fee. If payment made by Online/NEFT/ RTGS/ BANK transfer, provide its details in the Application Form.
- The confirmation along with payment should be done simultaneously.
- WSO-National office for India will share the Proforma invoice/Tax Invoice once the payment is done.
- The vendor registration, if any will be done post payment.
- Participation fee is not refundable and not adjustable to any other event
- It is mandatory Between 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023 the site/business unit must not have:
  - suffered any work-related fatalities
  - been subject to any prohibition notices
  - been the subject of any convictions in relation to health and safety
  - had any ongoing criminal investigations or prosecutions pending in relation to health and safety at the site/business unit.
- If you are successfully shortlisted, you will be required to provide us with your company logo to be used on our website and in relevant pre and post marketing activities.
- Applicants must inform WSO-National office for India in writing by email: [awards@worldsafety.org.in](mailto:awards@worldsafety.org.in) (or) [wsoawards2024@gmail.com](mailto:wsoawards2024@gmail.com) . when there are any changes in circumstances after the application has been submitted.
- WSO-National office for India reserves the right to withhold, suspend or withdraw at any time the awarding of a WSO-India (State) Level OHS&E Award, should any applicant organisation have not met the eligibility criteria or failed to fully disclose all material facts which bring their eligibility into question.
- Where there are issues that fall outside of the eligibility period, WSO-National office for India reserves the right to withdraw any award, particularly where the scheme could be brought into disrepute, or making an award could be insensitive e.g. to victims or their families. Where issues are subject to an enquiry or proceedings, a subsequent award may be made depending on the outcome.
- A specified (reportable) injury, incidence of occupational ill health or dangerous occurrence at the site does not preclude applicants from entering for an award. However, if there has been such an incident at this site since 1<sup>st</sup> January 2023, applicants must declare this and satisfy the adjudicators that appropriate remedial actions have been implemented to minimise the risk of a similar incident occurring again.
- All questions must be answered.
- The response to each question must not exceed 700 words
- All questions are designed to be answered in plain text only (submissions must not incorporate images, tables, graphs or similar)
- Supporting documents are only permitted for section -3 questions
- The responsibility is on applicants to convince the panel of independent adjudicators that their site/business unit deserves a WSO-India (State) Level OHS&E Award based on its commitment to OHS&E management during 2023.
- Applications are marked by a team of independent adjudicators appointed and trained by the WSO-National office for India. The adjudicators are all experienced, senior-level occupational health, safety and environmental professionals in their respective organisations.
- You must submit your entry following the process set out on the awards page, Awards Process and Timetable, and set out in these terms and conditions.





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- We will not accept responsibility for any entries that are lost, mislaid, damaged or delayed in transit, regardless of cause. For the avoidance of doubt, proof of transmission of a lost or delayed entry will not be accepted as a valid or alternative entry.
- When we accept your entry, it will be subject to the awards terms and conditions.
- Entries will be judged by an independent panel of judges
- The judges will consider your entry on its merits and solely based on the information you provide. The decision of the judges is final, and we will not enter any discussion with you nor will we accept any appeals about such decision. We reserve the right not to present any award in any given category if submissions are not deemed acceptable.
- By submitting an entry, you agree your company logo can be used in publicity materials for the awards.
- If you provide personal data as part of your entry and registration to attend the awards ceremony, you agree that you are the Data Controller and we are the Data Processor of such data. You undertake that:
  - a. You comply with all applicable laws in respect of such personal data.
  - b. You have all permissions, consents and approvals of data subjects to provide their respective personal data to us to allow us to process such personal data in the course of meeting our obligations under the awards terms and conditions.
  - c. You shall not or omit to do anything which causes us to breach any applicable laws or contravene the terms of our conditions or authorisation under Privacy and Data Protection Requirements.
  - d. Any personal data provided shall be up to date, accurate and complete.
  - e. If you breach the data protection clause, this entitles us in writing to immediately reject your submission or attendance at the awards ceremony.
- Attendees must be at least 18 years of age on the date of the awards ceremony.
- You agree that we shall be entitled to refer to you as a client in sales and marketing literature (including websites) and reproduce your prevailing logo or trademark for that sole purpose.
- Our acceptance of your entry will take place when we accept your entry in writing on the formal application provided.
- Any material supplied in support of your entry must be your original work. We will not accept an entry that contains work which does not belong to you, has been plagiarised, includes intellectual property belonging to somebody else or has had a complaint of any nature upheld against it.
- Your entry and any supporting documentation will not be considered confidential information unless you have clearly identified it as 'Confidential' and you agree that we can use the information (or parts of the information) contained in your entry for publicity purposes or in any other form of media for the purposes of promoting the awards.
- If you wish to attend the awards ceremony or, as an organisation would like to bring guests/attendees, then you will need to register separately to attend.
- To register to attend the awards ceremony, you will need to complete the registration form. We will process your booking as soon as possible.
- Your registration is not confirmed until you receive an email confirmation setting out joining instructions. If you do not receive our email confirmation within 24 hours of submitting your booking, please contact us at the email address on the awards pages as soon as possible before the ceremony. It is your responsibility to update us of any changes to your contact details to ensure you receive all required communication from us.
- If you (or if any of the attendees you booked) cannot attend the awards ceremony we may allow a substitute attendee at our discretion, provided the request is made no later than 72 hours prior to the awards ceremony. Any such request must be made by email to the address set out on the awards pages and should include the name of the attendee who will not be attending and the full name of the substitute, including their job title, organisation and contact details. If the substitute delegate has differing requirements (e.g. dietary) from the original, we may not be able to accommodate these if the request is received later than 72 hours or an additional charge may be incurred.
- You must comply with the rules and regulations governing the venue including dress code and rules of entry. If you bring property to the venue, you do so at your own risk. We are not responsible for any lost, stolen or damaged property.

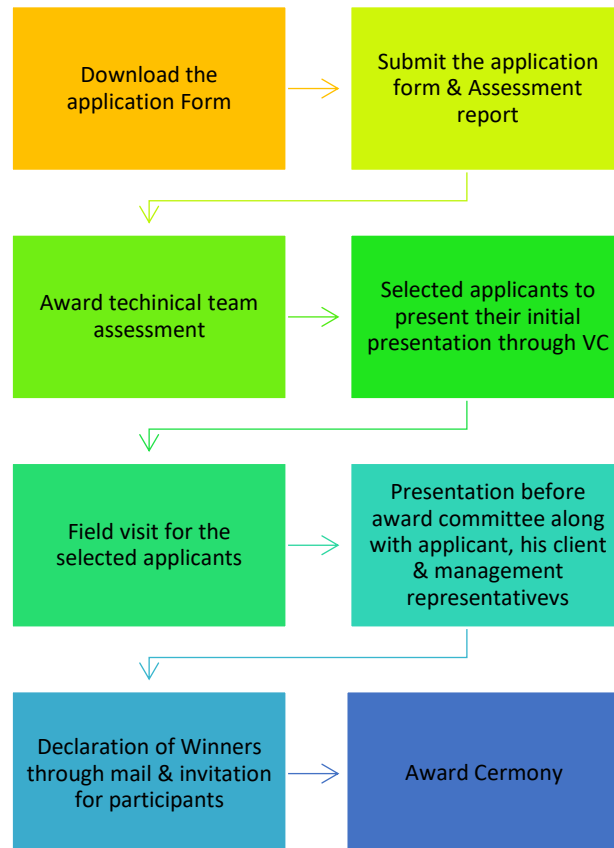


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- The awards are open to entrants that fulfil the entry criteria set out on the awards category page.
- We shall not be liable to you for any delay or failure to perform hereunder due to a natural disaster, actions or decrees of governmental bodies, any curtailment to or cancellation of public transport, strikes or walkouts, acts or threats of terrorism or civil unrest, or communications line failure which (a) hinders, delays or prevents us in performing any of our obligations, (b) is beyond our control of without our fault or negligence, and (c) by the exercise of reasonable diligence we are unable to prevent or provide against ("Force Majeure Event"). In such circumstances we reserve the right not to refund your registration fees and advise that insurance should be taken to cover such eventualities. A Force Majeure Event shall not entitle you to delay payment of any sums under the awards terms and conditions. You are responsible for making your own way to the venue for the event, and you shall remain liable for all payments under these terms and conditions irrespective of any failure of transport or other reason why you are unable to attend the conference.
- Covering any bank transfer charges are your responsibility.
- All awards are subject to following groups

Name of Award	Prize
Most Outstanding Performance	Platinum 5 Trophy & 5 Star Certificate
Outstanding Performance	Gold 4 Trophy & 4 Star Certificate
Very Good Performance	Silver 3 Trophy & 3 Star Certificate
Good Performance	Bronze 2 Trophy & 2 Star Certificate
At the discretion of Awards Committee	(Certificate)

- We are not responsible for any offence caused by any presenters or entertainment at the awards ceremony.
- You are required to make your own arrangements for transport, and of any guests, to the venue. We are not responsible for any non-attendance due to failure of transport.



\*This process is indicative; it may change without prior intimation.

- On-site / Virtual Site Assessment for qualifying units (Please note that (industry/site /Project specific audit expenses of auditors related to traveling and accommodation, if on- site audit is done, will be borne by the qualifying industry/site /Project specific. Also, each audited industry/site /Project specific need to pay an additional fee of Rs 10,000 /- per man day (inclusive of all taxes) to WSO India as the auditor fee for the on-site assessment of its unit)
- The schedule for the visit will be communicated well in advance by WSO India as per mutually convenient date by the assessors and the applicant.
- Jury Selection by the presentation of Qualifying sites after on-site / virtual site assessment
- Symposium and Award Ceremony-Fees INR 4238/- Per delegate Exclusive of GST.**
- All invoices payable by you are subject to any applicable tax, levy or similar governmental charge.
- Last date for submitting the filled-in application form is **15<sup>th</sup> April, 2024.**

**Notes: Late applications will NOT be accepted**



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- This award is given for 10-12 sectors. Number of sectors and number of awards will be decided based on the number of participations in each sector. Maximum 4 awards in one sector will be given
- Review of best practices under various award categories by the Award Committee members.
- We reserve the right to change the awards ceremony presenter or any other performers and do not guarantee the attendance of any guest.
- We reserve the right to cancel, postpone or move the awards ceremony to another venue or to change any other aspect of the awards ceremony at our discretion for any reason whatsoever. However, we will notify you promptly if the change relates to a change of venue or material change in timing. For the avoidance of doubt, such a change shall not entitle you to not adhere to the awards terms and conditions.
- During the awards ceremony we may be shoot video footage and take photographs of the awards ceremony which may include video footage and photographs of you and/or your booked attendees. You agree (and confirm that you have procured agreement of your booked attendees) to yours and/or their inclusion in such video footage and photographs and we have the right to use such video footage and photographs in our marketing, publicity and advertising activities and materials.
- The WSO-National office for India committee will notify the applicants to present their assessment report through VC for final proposal for the awards nomination.
- We reserve the right to refuse admission to any person whom we consider in our discretion to be unsuitable for admission or to remove anyone from the event. In any such case, no refund of fees paid will be given.
- Award committee's decision is final and the applicants will not have the right to question or appeal against the same at any stage.
- Self-nominations will not be considered

#### Sponsorship opportunities

##### Why support WSO-India (state) level OHS&E Awards?

- Align your brand with awards that truly recognise the successes and hard work of those who have tackled the challenges we face today.
- Exceptional marketing and PR opportunities
- Network and make new contacts and friends with judges, finalists and awards guests, whilst entertaining clients and supporting current and future talent.
- The awards are promoted via our extended networks including:
  - WSO India e magazine.
  - Digital contacts via our eNewsletter.
  - Social media networks.
  - Website visitors.
- Promotional materials/corporate brochures in the documentation kit.
- Logo in the thanking sponsor board - Logo size will vary according to the sponsorship category.
- Corporate Film during break hours.
- Accord the status of the sponsorship at the Award Ceremony.
- Accord the status of the sponsorship at the WSO-INDIA Website.
- Speaking opportunity at the Award Ceremony.
- Advertisement Banner in the website.
- Opportunity to keep a company standee at the venue.

**Sponsorship inquiry, please contact us on**  
[awards@worldsafety.org.in](mailto:awards@worldsafety.org.in) (or)  
[wsoawards2024@gmail.com](mailto:wsoawards2024@gmail.com)

#### The Bank details for NEFT/RTGS payment

Account Name	WSO INDIA
Bank Name	HDFC Bank Ltd
Account No	50200065508881
MICR Code	600240028
IFSC Code	HDFC0000675
Branch	Gopalapuram Chennai
Branch Code	0000675
Pan No:	DNUPM5329E
GST No:	33DNUPM5329E1ZQ (Tamil Nadu)

Payment once made, it cannot be refunded or adjusted.